



**THE SUSTAINABILITY INSTITUTE'S  
ENERGY ASSISTANCE PROGRAM  
HOMEOWNER APPLICATION**

**RETURN APPLICATION TO:**

The Sustainability Institute

3973 Rivers Ave. Suite 101

North Charleston, SC 29405

**Email:**

info@sustainabilityinstitutesc.org

mitch@sustainabilityinstitutesc.org

**Phone:**

843-529-3421

843-990-3430

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

DOB: \_\_\_\_\_ Age \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Alternative Number: \_\_\_\_\_

Santee Cooper Account Number: \_\_\_\_\_

Community/ Neighborhood Affiliation (if applicable): \_\_\_\_\_

Provide the following documentation of relations to the physical property address:

- Proof of Ownership (Property Tax Receipt)
- Proof of Occupancy (Gas, Electric, or Water Bill)

If this is a heir's property please provide the following documentation to show ownership:

- Heir's birth and death dates
- County of death
- Proof of whether they died with a will
- Any current contact information for living heirs

Briefly describe reasons for applying to the Energy Assistance Program:

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Are there any critical repairs needed to be made to the home? Briefly describe here:

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Describe any home comfort issues or safety issues:

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## HOMEOWNER RELEASE AND WAIVER OF LIABILITY

- I am the legal occupant of the property on which the weatherization upgrades and/or home repairs are to be performed by The Sustainability Institute and/ or affiliated parties and have full authority to enter into this agreement.
- I agree to participate in the program and understand the work will be performed at no charge to me by The Sustainability Institute.
- I understand the work entails risks as outlined in the Application Package. I accept the conditions under which each weatherization and repair activity is conducted, and I accept and assume all risks inherent in each of these activities, including property loss/damage, personal injury (fatal or otherwise), and including those risks I may not foresee or anticipate.
- I understand that unforeseen conditions in my home concerning the health, safety or structural integrity of the home may require the program to halt provision of any energy audit, inspection, weatherization upgrade work or repair work, and that this will be at the sole discretion Sustainability Institute staff, program administrators, or program representatives. Program administrators reserve the right to:

- 1.) For any reason, change the program or modify scope of work for weatherization upgrades or repairs as needed without notice;
- 2.) Stop work on a home due to unforeseen conditions;
- 3.) Suspend or terminate projects at the discretion of program administrators.
- 4.) Photograph and take video of program participants and their properties for documentation/publicity purposes;

- I understand that The Sustainability Institute provides no guarantee or warranty to the performance of its weatherization upgrades or repairs and will not be held responsible for the failure of any measure implemented or equipment installed.
- I hereby agree to release, hold harmless and indemnify The Sustainability Institute and any person or organization that participates in any way in planning and/or executing this program, including its advisors, sponsors and volunteers, as well as any affiliated parties, from any and all liability, costs, claims, losses, or damages arising from, or in any way related to, my participation in this project.
- I have read this entire Release and Waiver of liability. I fully understand it and agree to be legally bound by it.

Name of participant (Print) \_\_\_\_\_

Signature of participant \_\_\_\_\_

Date: \_\_\_\_\_

**HOME ENERGY AUDIT AGREEMENT**

The Sustainability Institute  
3973 Rivers Ave. Suite 101  
North Charleston, SC 29405  
[director@sustainabilityinstitutesc.org](mailto:director@sustainabilityinstitutesc.org)  
[mitch@sustainabilityinstitutesc.org](mailto:mitch@sustainabilityinstitutesc.org)

**Date** \_\_\_\_\_

**Client Name** \_\_\_\_\_

**Property Address** \_\_\_\_\_

This Home Energy Audit Agreement has clearly defined limitations, terms and conditions that must be read and acknowledged by the Client. By signing this Agreement below, Client warrants they will read the entire Audit report produced subsequent to the inspection and shall promptly call The Sustainability Institute with any questions or concerns Client may have regarding the Audit or Audit report. This Audit is being performed for the exclusive use and benefit of the Client, and the Audit, including the Audit report, is not to be transferred to, utilized or relied upon by any other person or entity without prior written permission of The Sustainability Institute.

**A. Scope of Energy Audit Assessment:**

The Sustainability Institute will carry out an energy Audit and study of Client’s Residential Property at the above address in order to assess energy consumption and operational characteristics of the Residential Property for the purpose of recommending energy conservation measures, improved operating procedures, alternative energy systems, and/or other energy related services in order to reduce the Client’s energy consumption, expense, and overall environmental impact. The Audit inspection shall be limited to those systems and components expressly described in the Audit checklist and only as they pertain to energy consumption performance, as they exist at the time of Audit.

**B. Limits of Energy Audit Assessment:**

This Energy Audit Assessment is limited to those systems and components expressly and specifically identified in the Audit report, and only as they relate to energy consumption.

This is not a specialized inspection, such as that conducted by geologists, engineers, environmental specialists, and termite inspectors, who evaluate soil conditions, determine differential settling or structural movement, test the quality of air and water, or detect the presence of pests, rodents or harmful contaminates, such as radon, urea, PCB’s and other toxins, toxic or flammable chemicals, methane, asbestos, lead, formaldehyde, electro-magnetic radiation, molds, mildew, fungi, termites, and other wood-destroying organisms. It is the

responsibility of the Client to conduct further inspection by qualified consultants to disclose the presence of these contaminants and the means of remediation.

This Energy Audit Assessment is not a code-compliance inspection and does not include any research, such as that necessary to establish boundaries, easements, and the issuance of permits or certificates of occupancy. Nor is this Energy Audit Assessment and Audit report meant, in any way, to discover or report construction product defects in the Residential Property.

**C. Limitation of Liability and Disclaimer of Warranty:**

This Energy Audit Assessment and Audit report are not a guarantee or warranty that the items inspected are defect-free or that concealed defects do not or will not exist. Problems may exist even though signs of such may not be present during the assessment, or are hidden from the general visual assessment.

It is understood and agreed that The Sustainability Institute is not an insurer and that the assessment and Audit report are not to be intended or construed as a guarantee or warranty, express or implied, of the adequacy, performance or condition of any structure, item or system at the Residential Property.

**D. Acknowledgment:**

I, the undersigned, have carefully read the preceding Home Energy Audit Agreement and fully understand and agree with the limitations, exclusions and terms described.

Participant Signature \_\_\_\_\_

Date: \_\_\_\_\_



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# Homeowner Consent Form for Level 1

## Weatherization Services

**Applicant Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

The Sustainability Institute is offering weatherization services and energy efficiency upgrades to help reduce household energy consumption. These weatherization services will include an energy audit report and a scope of work, as well as impactful upgrades which will be installed at the time of the energy audit appointment.

These upgrades are defined as, but not limited to:

- Lighting upgrades
- Water Heater Insulation
- Weather Stripping and Door Sweeps
- Carbon Monoxide Alarms and Smoke Detectors
- Air Sealant Products

I hereby acknowledge the services offered and grant access to The Sustainability Institute to complete an energy audit and to install the defined upgrades at the time of a scheduled appointment. I understand that the estimated energy use and savings contained in the report does not guarantee or warranty of actual energy cost or usage reductions.

Printed Name: \_\_\_\_\_

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Santee Cooper Energy Consumption Consent Form

**Customer Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Account Number:**

The Sustainability Institute is working with Santee Cooper to help provide energy-efficient upgrades and weatherization services to our mutual customers. To ensure that our efforts are providing the necessary impact in terms of energy savings, we would like to have access to the past 12 months of your energy usage and the following 24 months of energy usage after the improvement has been made. This information is important to ensure we benefit our customers most.

I hereby acknowledge the document and grant access to The Sustainability Institute to view my energy usage of the past 12 months and following 24 months:

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,

**Bryan Cordell**  
Executive Director

